

MOVING CHECKLIST

TIPS

FIRST STEPS

- File change of address
- Organize school records
- Forward medical records



FIND MOVERS

- Hire movers or reserve the truck
- If moving yourself, start recruiting friends, family, neighbors, and co-workers well in advance. Offer free breakfast, lunch, snacks, and drinks

GET MOVING SUPPLIES

- Markers, moving boxes, newsprint, packing peanuts or other cushioning material, packing tape, scissors or utility knife, and garbage bags



START PACKING

- Separate cherished items from the non-essential
- Donate items to charity, give them to friends, prepare them for a yard sale
- Drain fuel from your power mower and other machinery; discard partly used cans of oil, paint, thinner, bleach, or any other substances that may be flammable or combustible, or those stored in containers that may leak

ARRANGE FOR UTILITY TRANSFERS

- Notify current and future utility providers of your move date
- Cable/satellite television, cell phone service, electricity, gas, internet/broadband, local phone service, long distance phone service, propane, recycling pick-up, sewer, security system, trash pick-up, and/or water

MAKE MOVING DAY PREPARATIONS

- Make arrangements for child and/or pet sitting
- Refill prescriptions
- Pack your suitcases
- Unplug electronic appliances 24 hours in advance of a move, except plasma televisions, so that they will be at room temperature on moving day (this includes home computers, stereos, and audio/video equipment)



GET OLD AND NEW PLACES CLEANED

- Mop, pail, ammonia, wash cloths, sponges, paper towels, vacuum cleaner, broom, and dustpan



MOVING DAY PLAN

- Start early
- Take all garbage out of the house
- Make sure drivers have your cell phone number and you have theirs, along with their names
- Perform final checks before leaving current home
- Are the air conditioning, fans, and heat turned off?
- Is the water shut off, including to hoses?
- Are the light switches off?
- Are the keys and garage door openers for current home turned in or left on the kitchen counter?
- Anything left in refrigerator, freezer, stove, drawer under stove, in closets, bathroom, garage, attic, crawlspace, or under porch?

